

Robert R. Simmons, Staff Director
Select Committee on Intelligence
United States Senate
Washington, D.C. 20510

Dear Mr. Simmons:

Enclosed are copies of both the Secret (SF 139) and Confidential (Form 115) versions of three revised Agency records control schedules and one amendment recently approved by the Archivist of the United States for your review. This represents the first increment of 14 updated records control schedules that we have submitted to the National Archives and Records Administration (NARA) for approval. The others will be forwarded to you as we receive them from NARA. These 14 updated schedules will replace all but three of the schedules you currently hold.

In 1976 when we began submitting copies of the Agency's records control schedules to you, one version was classified (Form 139) and one was unclassified (SF 115). The CIA Records Management Officer subsequently has reviewed these schedules for national security classification and has made the following classification determinations.

The SF 115 records control schedules are classified Confidential in the aggregate even though individual portions are Unclassified/For Official Only. In their totality, the records series and related information in the schedules reveal the scope of Agency records systems and, by analysis, reveal information concerning the organization, functions, and intelligence methods of the Agency. The unauthorized disclosure of this information reasonably could be expected to cause damage to the national security and would conflict with the responsibilities of the Director of Central Intelligence under section 102(d)(3) of the National Security Act of 1947 and section 6 of the Central Intelligence Act of 1949.

The Form 139 records control schedules are classified Secret in the aggregate. In their totality, the records series descriptions and related information in these schedules reveal detailed information concerning the organization, functions, and intelligence methods of the Agency. The unauthorized disclosure of this information reasonably could be expected to cause serious damage to the national security and would conflict with the responsibilities of the Director of Central Intelligence cited above.

We request that the Committee return to the Agency all copies of both versions of the records control schedules so that the schedules can be marked with the appropriate classification. We are enclosing copies of the Transmittal and Document Receipts for these schedules to aid you in locating them. We will return the schedules to you as soon as the marking is completed.